

INFORMATION SECURITY POLICY

The Information Security Management System is the tool through which OCAP Italia S.r.l. (hereinafter also OCAP) aims to protect the **confidentiality, integrity, and availability** of its information assets, including the sensitive information of its customers and suppliers.

Achieving adequate security levels allows OCAP to mitigate and counter losses and damages that could impact people, corporate image and reputation, as well as economic and financial aspects. It also ensures compliance with current contractual and legal frameworks for information and personal data protection, with special attention to the TISAX standard.

Compliance with this Information Security Policy is mandatory for all employees, collaborators, suppliers, contractors, partners, and external parties who manage information belonging to OCAP or its customers.

Objectives

The company applies the following principles:

1. To protect business and customer/supplier information acquired, processed, or generated during the services provided, safeguarding confidentiality, integrity, and availability.
2. To ensure proper access to the right information when needed and to prevent unauthorized access, whether by people within XXX or working on its behalf.
3. To define and implement security measures within the Information Security Management System (ISMS) to protect information from breaches, misuse, and fraud.
4. To define internal and external roles and responsibilities for information security.
5. To support staff and collaborators with appropriate training and education to raise awareness about cybersecurity and minimize risks.
6. To ensure the continuity of information security in case of adverse events or real threats.
7. To ensure compliance with the TISAX standard.
8. To maintain compliance with contractual, legal, and regulatory requirements, especially regarding information protection.
9. To ensure proper handling of third-party personal data, managed according to the principles of lawfulness, proportionality, and relevance.

The company achieves these information security objectives through a structured risk management approach and by planning appropriate mitigation measures across different areas.

The Management of OCAP Italia S.r.l.:

- is directly responsible for implementing the policy and ensuring its compliance by all relevant parties;
- shares the principles and objectives of the ISMS and fully supports its implementation and maintenance by providing the necessary resources;
- provides the resources needed for the continuous improvement of the ISMS.

In the spirit of maximum transparency and cooperation, this Information Security Policy is communicated to all employees and made available to all interested parties, upon specific request.

This policy is subject to periodic review and/or revision in the event of significant changes related to information security, in order to ensure its suitability, adequacy, and effectiveness.

Valperga, 3 February 2025

The Management
OCAP Italia S.r.l.

